



The UNSW Alumni Association (“the Association”) is calling for nominations from Ordinary Members for the election of four Ordinary Members to the UNSW Alumni Association Board of Governors to serve a four year term commencing 1 July 2008.

ELIGIBILITY:

Under the UNSW Alumni Association Constitution, graduates of the University are Ordinary Members of the Association unless they have indicated to the Association that they do not wish to be an Ordinary Member of the Association. Ordinary Members of the Association are eligible to stand for election and to vote.

Honorary Members of the Association are not eligible to stand for election or to vote.

HOW TO NOMINATE:

Lodge a completed original nomination form with the Returning Officer between **Monday 10 March 2008 and 5.00pm on Thursday 3 April 2008**. Completed original nomination forms must be lodged by hand to the Elections Office, Room G37C, Ground Floor, the Chancellery, or by post to the RETURNING OFFICER, UNSW SYDNEY NSW 2052.

Nominations by fax or email will NOT be accepted.

Each candidate may provide a statement of NOT MORE THAN 150 WORDS giving reasons for candidature and a recent photograph. The statement may include the following information: full name and age; academic qualifications; occupation and experience; positions or offices held at any time in public bodies, clubs and institutions (including University clubs and societies) with dates of tenure; honours and distinctions, UNSW, Alumni and community activities. The information provided may be edited by the Returning Officer and printed as a summary of information together with a copy of the photograph, if any, for distribution with voting papers. All candidate statements and photographs must be lodged with the Returning Officer before the close of nominations at **5.00pm on Thursday 3 April 2008**.

NOTE: All candidate statements and photographs must be submitted electronically to elections@unsw.edu.au or on disc attached to the nomination form. Hardcopy statements and photographs will NOT be accepted. Candidate statements must be provided in Word or Rich Text Format. Photographs must be provided in JPEG or GIF format. Photographs embedded in Word documents will not be accepted.

ELECTIONS

Where more nominations are received than there are places available, a postal ballot shall be conducted. Ballot papers will be dispatched by Friday 16 May 2008. The ballot will close at 5.00pm on Friday 20 June 2008. A list of names on the roll will be available for inspection in the Elections Office, Room G37C, The Chancellery, from the next working day after the close of nominations up to the close of the ballot.

Each candidate may nominate a scrutineer. Names and contact details of scrutineers must be submitted to the Returning Officer by 5pm on **Friday 13 June 2008**.



Membership of the UNSW Alumni Association Board of Governors

The UNSW Alumni Association

The Association's mission is to encourage Alumni to become both engaged with and involved in the development and advancement of the University. Under the current arrangements where no membership fees are collected by the Association, Alumni initiatives are funded essentially by the University. The Alumni Relations Office handles the detailed planning and execution.

Three of the Association's most visible Alumni initiatives are the Alumni Scholarships scheme, the Alumni Awards and the Graduand Awards. Details can be found on the Alumni pages of the UNSW website as can information on "Brain Food", the Association's Speaker series and the Young Alumni program.

The Association is governed by its Constitution and By-Laws. The Association's relationship with the University is set out in a Memorandum of Understanding (revised in 2005) and is of fundamental importance to the Board's operations.

The Board of Governors

The UNSW Alumni Association Board of Governors comprises a broad representation of the graduate body and works with the University to identify areas where Alumni might participate, and to develop initiatives that will engage and involve Alumni for mutual benefit.

Under the UNSW Alumni Association Constitution, graduates of the University are Ordinary Members of the UNSW Alumni Association ("the Association") unless they have indicated to the Association that they do not wish to be an Ordinary Member of the Association. The Board comprises approximately 22 Governors of whom eight are elected by Ordinary Members of the Association.

The other members of the Board include various non-elected members such as the graduate members of the University Council, Representative Governors nominated by overseas and domestic Alumni Chapters, University Governors, co-opted Governors and the Academic Governor.

An Executive Committee which meets approximately five times a year is responsible for management at a more detailed level. The Executive Committee is elected from the full Board of Governors.

The Board has meetings at least three times a year plus an Annual General Meeting and a Strategic Planning Day. Governors are encouraged to take a close interest in Alumni initiatives and to attend associated functions.

Further information on the Alumni Association is available on the web at www.alumni.unsw.edu.au.



NAME OF CANDIDATE: _____

PROPOSER:

I (full name in block letters)

of P/Code

Phone no.....UNSW Degree(s).....

being an Ordinary Member of the Association, nominate _____ as a candidate in the 2008 election of four (4) Governors to the UNSW Alumni Association Board of Governors.

Signature Date

SECONDER:

I (full name in block letters)

of P/Code

Phone no.....UNSW Degree(s).....

being an Ordinary Member of the Association, nominate _____ as a candidate in the 2008 election of four (4) Governors to the UNSW Alumni Association Board of Governors.

Signature Date

NOMINEES ACCEPTANCE:

I (full name in block letters)

of P/Code

Phone no.....UNSW Degree(s).....

being an Ordinary Member of the Association, accept nomination as a candidate in the 2008 election of four (4) Governors to the UNSW Alumni Association Board of Governors.

Signature Date

Nominations must be lodged with the Returning Officer BEFORE 5.00PM ON THURSDAY 3 APRIL 2008; by hand to the Elections Office Room G37C, The Chancellery, or by post to the RETURNING OFFICER, UNSW SYDNEY NSW 2052.

Office Use Only:

Received By Date Received.....